

LIA + EPD DISTRICT OFFICE – APPENDIX B

APPENDIX B

SAMPLE LETTER

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(Date of Letter)
(Contact Name) **Mail to EPD District Office AND LIA**
(Contact Address)

Dear (Name):

On (Date), I visited the (name of site or subdivision) near the intersection of (two major roads) and found several erosion and sediment control problems that (local government) should be aware of:

1. Silt fences [are down] [are overtopped] [need to be maintained] [need to be installed] at (give locations).
2. Construction exit[s] [need to be installed] [need to be maintained] [are not being used].
3. Sediment is leaving the site and entering (name of creek), which is a tributary to the Chattahoochee River.
4. No temporary stabilization, such as mulch or temporary seeding, [is in place] [has been in place for over two weeks].
5. Vehicles are tracking mud onto the streets.
6. (Name of creek) downstream of this project is visibly different in color.
7. Etc., etc., etc.

The Georgia Erosion and Sediment Control Act (Act) and the NPDES General Permit for Stormwater Discharges Associated with Construction Activity requires property owners to use best management practices (BMP's) for all land-disturbing activities. The Act and permit states, "land disturbing activity plans for erosion and sedimentation control shall include provisions for treatment or control of any source of sediment and adequate sedimentation control facilities to retain sediment on site or preclude sedimentation of adjacent waters". It is obvious from [the attached photographs] [my brief visit to this site] that BMP's were improperly installed and maintained.

[I/We] [Name of organization] requests that (local agency) encourage responsible development by [stopping work on this project and] requiring this [land owner] [developer] to properly install and maintain all the BMP's necessary to adequately defend (name of creek) from poorly conceived and executed land-disturbing activity.

Sincerely,

(Name)
(Name of organization)

